

Topic/Item	Presenter	Allotted Time	Key Points Provide 50 words or less on expected outcome	Category (Use underline to highlight)
Personnel/HR	Brian Puncocher		<ul style="list-style-type: none"> • Staff introductions. • “Thank You” for being here and volunteering on the committee. • “Thank You” to those who did building safety inspections in May. 	Discussion Decision Advocacy <u>Information</u> Document
Safety	Brian Puncocher		<ul style="list-style-type: none"> • Video: Chemical Safety and Hazard Communication https://www.youtube.com/watch?v=Hvt4sJwrMCQ 	Discussion Decision Advocacy <u>Information</u> Document
Updates	Brian Puncocher		<ul style="list-style-type: none"> • Monday July 22: Hazardous waste pick up by Clean Harbors at OC and Harmony. • This summer: various annual fire inspections/testing: Fire sprinklers, extinguishers, alarms, drop doors, lab fume hoods; kitchen range hood (semi-annual). • Sharps containers (“Red Bins”) for needles/syringes: ADA requirement? If yes, likely have containers on all campuses in one mens & womens restroom in each building. <ul style="list-style-type: none"> ○ Locations of and use of sharps containers was discussed for all campuses as well as use for custodians, campus safety, and other locations. ○ The question was asked who would pick up the sharps and currently the Environmental Health & Safety Coordinator is responsible for picking up and disposing of sharps containers. • Stocking and re-stocking of first aid kits here on the OC campus. <ul style="list-style-type: none"> ○ Joyce indicated a student may be able to inventory and report back to Brain P. ○ Tatevik indicated that when the building inspections are completed, the inspector could inventory the first aid containers. ○ It was noted that the largest need of restocking is band-aids and alcohol wipes. • Fire drill today: OC (Streeter, Dye, CC, Gregory Forum); Wilsonville. 	Discussion Decision Advocacy <u>Information</u> Document

Injury/Incident Reports	Brian Puncocher		<ul style="list-style-type: none"> Review injury reports since last meeting on May 5th. (NONE) 	<u>Discussion Decision Advocacy Information Document</u>
Quarterly Building Safety Inspections	Brian Puncocher		<ul style="list-style-type: none"> Harmony & Wilsonville campus (3 buildings) and Oregon City campus (24 buildings) – <i>completed</i>. Summary of corrections pending. Next round of building inspections: August. Portable electric space heaters: Per fire code (IFC, Ch 6, 605.10), not necessary to tip to test. Newer units have a thermal cut-off at maximum 212 degrees F. IFC only requires to check if stamped (“<i>listed and labeled</i>”) on heater by a testing lab (<u>e.g.</u>, UL, ETL). “<i>Only listed and labeled portable electric space heaters shall be used</i>”. 	<u>Discussion Decision Advocacy Information Document</u>
Minutes			<p>Minutes from the last safety meeting will be posted on the website. Any comments and/or corrections, please contact Brian Puncocher.</p> <p>Posted at: http://webappsrv.clackamas.edu/committees/CUDC-SC/</p>	
Upcoming Meeting Dates	Start Time	End Time	Location	
First Wednesday of each month	3pm	4pm	Lewelling Building	LW101
Invited				
Brian Puncocher, Lloyd Helm, Kelly White, TJ McDonough, Kelly Montgomery, Pete Kandratieff, Aaron Ingersoll, Joan Harrison-Buckley, Jay Leuck, Laura Smith, Jennifer Jett, Michelle Baker, Chris Smith, Andrew Daniek, Craig Anderson, Joyce Gabriel, Cindi Woodard, Jann York, Kyle Robillard, Bob Cochran, Tom Sonoff, Nick Ellingson, Travis Swanson, Dale Forney, Lizz Norrander, Nick Miller.				
Attandance				
Brian Puncocher, Tatevik Garland, Joan Harrison-Buckely, Michelle Baker, Chris Sweet, Joyce Gabriel, Laura Smith				